

**Orangery Hire Booking Form**

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| --- | --- |
| **Type of Function:** |  |
| **Number of Guests:** |  |
|  |  |
| **Preferred Date:** |  |
| **Preferred Time:** |  |
| **Total Hours:** |  |
|  |  |
| **Contact Name:** |  |
| **Email Address:** |  |
| **Telephone Number:** |  |
| **Full Address:** |  |
|  |  |
|  |  |

**Details** (refreshments, corkage, additional comments):

Please confirm you understand and agree to the terms & conditions enclosed:

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | Date: |  |



**Orangery Hire Terms & Conditions**

* This form applies to non-museum-related events (i.e. baby showers, receptions, birthday celebrations etc.) on Monday, and Wednesday to Saturday.
* The hire entitles use of the Orangery for 90 minutes or more.
* A deposit of 1/3 of the final amount must be paid in order to confirm the booking.
* We require all hires to be prepaid at least one week prior to their function.
* Price List:

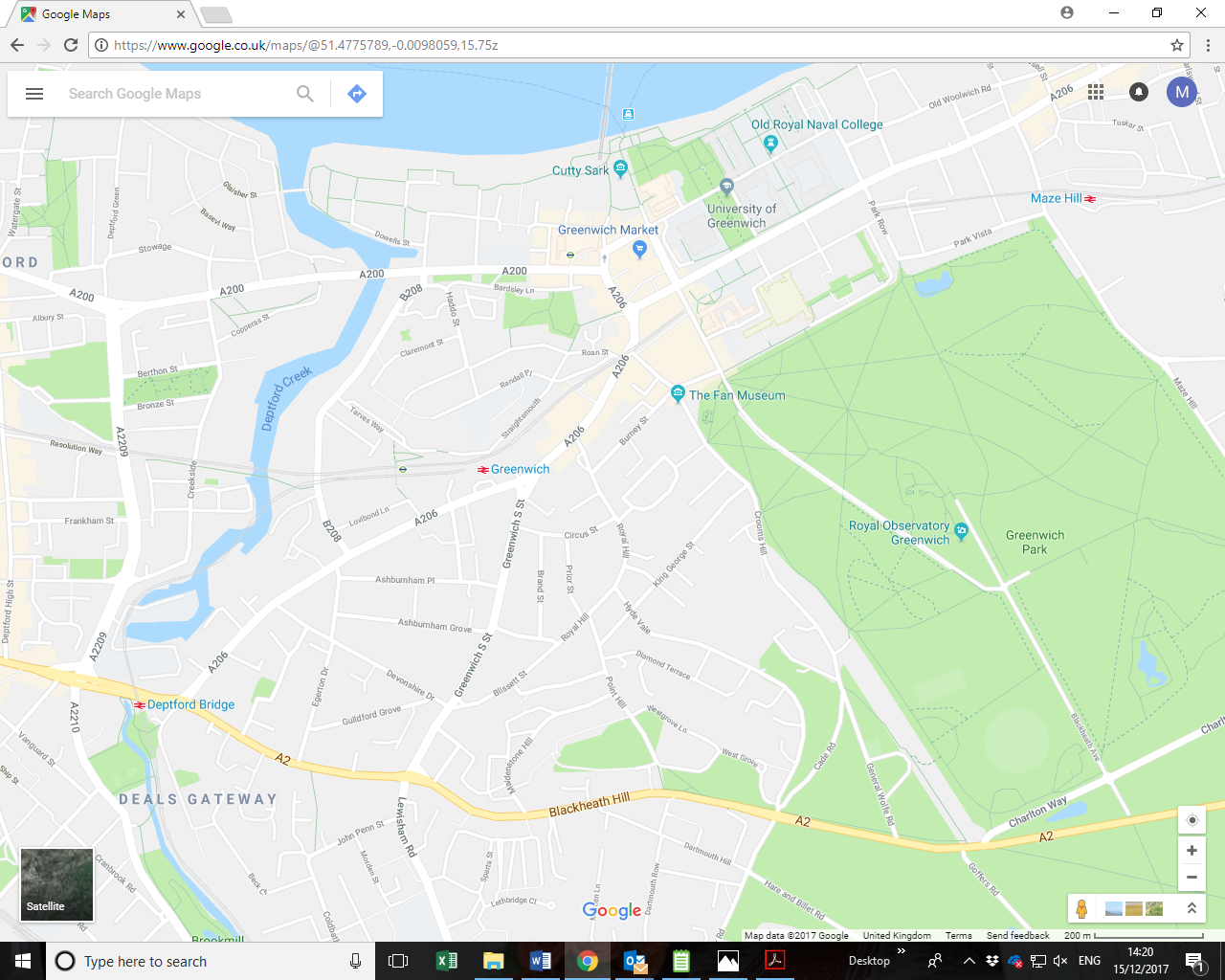
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| --- | --- |
| **Orangery Hire** | |
| **Orangery Hire** | £150.00 ph (incl. VAT) |
| **Refreshments** | |
| **Coffee / Tea & Biscuits** | £4.00 pp |
| **Afternoon Tea:**  ***scones, cream, jam and cakes (Carrot Cake and a choice of Lemon Drizzle and Salted Caramel Chocolate Brownie)*** | £9.00 pp |
| **Afternoon Lunch:**  ***scones, cream, jam, cakes (as above) and sandwiches*** | £12.00 pp |
| **Corkage** | £5.00 per bottle |



**Finding Us**

Nestled in the heart of historic Greenwich in South East London, the museum is easily reached by public transport or car.

Connecting bus route numbers: 177, 180, 188, 199, 286, 386



Cutty Sark DLR

**The Fan Museum**

**Greenwich National Rail**